



## RIVERSIDE UNIFIED SCHOOL DISTRICT

**TITLE:** RESOURCE SPECIALIST (RSP)

**WORK YEAR:** 185 Days

**REPORTS TO:** Principal

### **BASIC REQUIREMENTS:**

- Valid California Education Specialist Instruction – Mild/Moderate credential with EL Certification

### **QUALIFICATIONS**

Holders of credentials authorizing elementary level teaching may teach reading (Language Arts) in self-contained and departmentalized classes at the elementary, middle, junior high and high school level. These credentials are: Multiple Subject, Standard Elementary, or General Elementary Teaching Credentials. The Single Subject Teaching Credential in English might be reasonable choice for a reading teacher at the secondary level if the individual's skills in this are best suit the needs of the students. In addition, holders of the Reading Certificate, the Restricted Reading Credential and the Reading and Language Arts Specialist Teaching Credential are authorized to teach reading in self-contracted and departmentalized classes.

### **PRIMARY FUNCTION:**

To prevent and correct academic difficulties in Language Arts at the earliest possible time in the educational career of a student.

### **AREAS OF RESPONSIBILITY:**

- Teach students and work with their teaches in the prevention of reading Difficulties
- Provide professional development to teachers in latest research and instructional techniques
- Conduct demonstration lessons
- Interpret reading assessment data school wide
- Keep records of the number of children helped, teachers assisted and parents assisted

- Evaluate students' reading progress, maintaining appropriate records, communicating with teachers and parents on pupil progress and determining whether or not satisfactory pupil progress is occurring
- Provide teachers with strategies to motivate students to read
- Develop and maintain lesson plans and instructional materials that provide an organized base for instruction

**Ability to:**

- Work independently with little direction
- Maintain professional and positive relationships with students, colleagues administration and district personnel
- Operate a computer and job related equipment
- Read, interpret, apply, and explain rules, regulations, policies, and procedures
- Maintain current knowledge of applicable curriculum and school instruction related regulations
- Establish and maintain a variety of accurate record keeping and filing systems
- Communicate effectively both orally and in writing
- Maintain consistent, punctual and regular attendance

**Physical:**

- Ability to push, pull, and transport instructional and/or presentation materials
- Ability to communicate so others will be able to clearly understand a normal conversation
- Ability to understand speech at normal levels
- Ability to bend, twist, stoop and reach
- Ability to drive a personal vehicle to conduct business

**Mental:**

- Ability to organize and coordinate schedules
- Ability to analyze and interpret data
- Problem solving
- Ability to communicate with the public
- Ability to read, analyze and interpret printed matter and computer screens
- Ability to create written communication so others will be able to clearly understand the written communication
- Ability to communicate so others will be able to clearly understand a normal conversation
- Ability to understand speech at normal levels

**Environment:**

- Indoor – frequently
- Outdoor – occasionally
- Ability to work at a desk and in meetings of various configurations